

# Purpose Statement

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## SEG Awards ABC Level 4 Certificate in Education and Training (601/1380/7)

### Overview

The suite of teacher training qualifications comprises: SEG Awards ABC Level 3 Award in Education and Training and SEG Awards ABC Level 4 Certificate in Education and Training.

The SEG Awards ABC Level 4 Certificate in Education and Training qualification is a first stage teaching qualification which has a teaching/training practice requirement. It is an 'in service' qualification designed for those working or wishing to work as teachers/trainers in England in an FE college, Adult and Community Learning Centre, Learning Provider or and for those delivering work-based training such as within voluntary, community, private and public organisations.

The certificate provides you with the underpinning knowledge, understanding and skills needed to confirm occupational competence. You will develop the essential understanding of the roles and responsibilities of a teacher/trainer in relation to legislation, equality, diversity, inclusivity and meeting the needs of learners. It also includes the use of initial and diagnostic assessments and requires you to plan and deliver inclusive teaching and learning, carry out assessments of and for learning and use resources effectively. Additionally optional units are available allowing you to explore areas directly relevant to your own teaching role.

This qualification replaces the Level 3 Certificate in Teaching in the Lifelong Learning Sector and the Level 4 Certificate in Teaching in the Lifelong Learning Sector (CTLTS)

### Who is this qualification for?

The SEG Awards ABC Level 4 Certificate in Education and Training is suitable for a range of learners (19+) who:

- are not currently teaching and training but who can meet the practice requirements, including the observed and assessed practice requirements, of the qualification
- who are currently teaching and training (including those who have just begun teaching and training) who can meet the practice requirements, including the observed and assessed practice requirements, of the qualification

- want a wider choice of optional units to reflect the context in which they teach (this includes a range of numeracy and literacy specific units) to assist career progression
- are currently teaching and want to have their experience and practice recognised
- individuals currently working as assessors who wish to achieve a teaching qualification
- have the potential to study at this level, which has the same level of demand as the first year of an undergraduate degree

## Entry Requirements

You are not required to have achieved a Level 3 or Level 4 Preparing to Teach in the Lifelong Learning Sector or a Level 3 Award in Education and Training before undertaking a SEG Awards ABC Level 4 Certificate in Education and Training.

All trainee teachers/trainers joining this qualification programme should be interviewed and undertake an initial assessment of skills in English, mathematics and ICT. You should record your development needs and, where applicable, agree an action plan to address them. If trainee teachers/trainers join the qualification programme having already undertaken an initial assessment of their English, mathematics and ICT skills, your record of development needs and any previous actions taken to address them should be reviewed and updated as required.

You should seek appropriate advice and guidance on the suitability of the qualification level before embarking on a course of study.

## What does this qualification cover?

You will cover the knowledge and skills required by teachers/trainers in the further education and training skills sector, aspects include:

### Mandatory:

- Understanding the roles, responsibilities in relation to teaching
- Planning, delivering and evaluating teaching sessions (learners must successfully complete a minimum of 3 observations totally a minimum of 3 hours)
- Assessing learners in education and training
- Using resources in education and training

### Optional:

- A choice of specialist optional units, including units which focus on the delivery of literacy and numeracy.

This 36 credit qualification has three 3 credit and two 6 credit mandatory units. The remaining 15 credits are selected from a variety of 3, 6, 9 or 15 credit optional units. All are vocational and relate to the sector in the title. Both the minimum and maximum vocational content is 100%.

In order to successfully achieve the Certificate, you will be required to complete 30 hours of teaching practice of which there must be a minimum of 3 observations totalling a minimum of 3 hours. Any single observation session must be of a minimum of 30 minutes.

You will produce a portfolio of evidence for example; observations, witness statements, group discussion observation sheets, case studies, reports/notes be assessed by a combination of assignments and observation of teaching or training. Simulation of teaching (micro-teaching) is not permitted for this qualification.

The content of the qualification will support you to develop and expand your education and training skills, knowledge and understanding, at level 4.

### **What could this qualification lead to?**

### **Will the qualification lead to employment, and if so, in which job role and at what level?**

The skills and knowledge you develop through completing this qualification will enable you to progress into employment as teachers/trainers, in a variety of organisations in the lifelong learning sector, including: public/private sector organisations and Further Education Adult and Community Education.

### **Will the qualification lead to further learning?**

Successful completion of the SEG Awards ABC Level 4 Certificate in Education and Training provides you with a sound preparation for further vocational training, such as continuing onto other related qualifications at Level 4 and above in Education and Training or Learning and Development, for instance:

### **Further Education**

- Level 4 Awards, Certificate and Diploma in Learning and Development
- Level 5 Diploma in Education and Training
- Level 5 Diploma in Teaching English: Literacy
- Level 5 Diploma in Teaching English: Literacy and ESOL
- Level 5 Diploma in Teaching English: ESOL
- Level 5 Diploma in Teaching Mathematics: Numeracy
- Level 5 Diploma in Teaching Disabled Learners.

Individuals are not required to have achieved a Level 3 Award in Education and Training before undertaking SEG Awards ABC Level 4 Certificate in Education but may choose to do so.

The Level 3 unit Understanding roles, responsibilities and relationships in education and training in this qualification is also a mandatory unit in the Level 3 Award in Education and Training. For those achieving this unit as part of the Award, credit transfer will apply when undertaking the Certificate qualification.

### **FURTHER INFORMATION**

Further information on the qualification can be found at:

<https://skillsandeducationgroupawards.co.uk/qualification/level-4-certificate-in-education-and-training/>